

*School Based Planning Team: Henry Hudson School #28
Rolling Agenda for 2019-2020 School Year*

Work Plan

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
10/3/19	<ul style="list-style-type: none"> I can understand the data inventory for #28 School well enough to explain to my peers. I can explain the instructional inventory to my peers. 	<ul style="list-style-type: none"> Copy the data inventory for all team members. Create a tool to capture the instructional inventory.
11/7/19	<ul style="list-style-type: none"> I understand the quarterly report submitted well enough to explain to peers. I will understand PD requests. 	<ul style="list-style-type: none"> Make copies of the quarterly report submitted to the state. Pass out PD Requests for SBPT members to review.
12/5/19	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">

10/3/19

Roles

Facilitator	Time Keeper	Note Taker	Minutes Approved By	Next Steps Tracker	Next Meeting
Ladd	Ventura	Doell		Speranza	

Minutes

Time	Mins.	Activity
4:00	5	Check-in: Round Robin read aloud of the Norms
4:05	15	<p>Objective:</p> <ul style="list-style-type: none"> I can understand the data inventory for #28 School well enough to explain to my peers. <p>We reviewed data for Assessment inventory for ELA, Math, Science, MLL</p> <p>Noticings and Wonderings:</p> <p>How can I use this data to drive my instructional planning?</p> <p>BAS and NWEA (ELA and Math) will be changed to 2x per year for K.</p> <p>Will the BAS be looked at for both languages?</p>

		<p>The BAS is provided in Spanish for K-2. The DRA is provided in Spanish 3-6. Decision: BAS A-N will be given 3X per year. O-Z will use the DRA one time per year. NWEA for bilingual is tested for skill And language. It will allow us to have an idea of how the students will do on the NYS test.</p> <p>What is the Performance assessment parallel task for science? (The Science team is discussing and working on this.)</p> <p>Suggestion: Have a science day once a month. Ex: Pair up to teachers to do science rotations and a 'fun' day.</p>
4:20	30	<p>Objective:</p> <ul style="list-style-type: none"> I can explain the instructional inventory to my peers. <p>We need to discuss what programs each grade level, intervention, etc is using. We need to compile a list so everyone is aware of these programs. What materials are in our building and in our classrooms? Next meeting we will do this work in small groups, charting the information.</p> <p>Should grade levels should talk about the programs, materials used (and materials that might be stored that are not being used), compiling lists for our next SBPT meeting? We also need to compile a list of programs and materials for intervention teachers.</p> <p>Idea: Let's take a look at one content area per month.</p> <p>Idea: On October 11th there can be chart paper posted so all grade levels, teachers and staff can write this information for each content area.</p>
4:50		<p>Review next steps and objectives of next meeting</p> <p>On October 23rd the next quarterly report needs to be handed in downtown. We will review the quarterly report. Data Wise Rubric for Step 2 and 3.</p>
4:55		<p>Discuss what worked well about this meeting and what we would like to change next time</p> <p>Plus: stayed on task at hand, had meaningful conversation, we were 'in the now', people were receptive to others thoughts and ideas, took time to process and table some work for the following meeting.</p> <p>Delta: start and end on time, meat on the pizza:;), time keeper will help move items and suggest whether or not a topic needs to be added to next meeting, add PD approvals to the agenda.</p>
		<p>SBPT upcoming Dates: Thursdays (4-5:30) Snacks Nov. 7th (Golder and Burleigh) Dec. 5th (Polonia and Harrington) Jan. 9th (Thoresen and Morrow) Feb. 6th (Ladd and DeWitz) Mar. 5th (Speranza and Schmidt) Apr. 2nd (Doell and Nelson) May 7th (Ventura and Burleigh) June 4th (Polonia and Harrington) June 18th (Ms. Ladd)</p>

Attendance and Members

	7/26	8/22	9/19	10/3									
Admin													
S. Ladd	X	X	X	X									
J. Dewitz	X			X									
B. Harrington	X	X	X	X									
D. Polonia		X	X	X									
Teachers													
C. Doell	X	X	X	X									
K. Neslon	X	X		X									
J. Ventura	X		X	X									
K. Schmidt		X	X	X									
D. Speranza		X	X										
C. Morrow		X	X	X									
B. Constantino		X											
M. Golder			X										
K. Thoresen			X										
S. Burleigh				X									
TA/Para													
Parent Liason													
Carmen Torres													
Parents													
J. Moughan			X										
Mr. Williams													
Guests													

Archived Meetings

Meeting Date	Objectives for this Meeting	Next Steps to Complete in time for this Meeting
7/31/19	<ul style="list-style-type: none"> • I can identify key components of our quarterly review. 	<ul style="list-style-type: none"> •

(2:00)	<ul style="list-style-type: none"> • I can align my day to day work with our instructional priority. 	
8/22/19 (1:00)	<ul style="list-style-type: none"> • I can review, explain and highlight the Tenet 6 rubric. • I can review our data from the 19-19 school year. • I can explain the Rochester Instructional Learning Framework. • 	<ul style="list-style-type: none"> • Read and look at the instructional part of the Quarterly Report.
9-19-19	<ul style="list-style-type: none"> • I can review the flow chart of the various teams that are supporting our instructional work. • I can review the indicators for Receivership and discuss our goals and targets for the 19-20 school year. • I can review the data-wise district initiative and introduce the Step One Rubric. 	<ul style="list-style-type: none"> •

Cut row from the "Upcoming Meetings" table at the top of this document once a meeting is over and paste here to create a record of completed tasks and objectives for this series of meetings.